rural development
& land reform

Department:
Rural Development and Land Reform
REPUBLIC OF SOUTH AFRICA

Chief Directorate: Office of the Surveyor-General: KwaZulu-Natal
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300 Pietermaritz Street, Pietermaritzburg, 3201

Office of the Surveyor-General: KwaZulu-Natal: CIRCULAR NO. 1 OF 2016

DIAGRAM / GP / ST PLAN REGISTRATION COPIES

1. Various requests for certified copies of original diagrams, general plans and sectional title plans have been received from conveyancers. Certified copies of any approved document are only for first time registration purposes.

2. Having many registration copies in public circulation often results in "Double Registration" and thus an unacceptable financial burden to the very clients that the Cadastral System endeavours to protect.

3. All future requests must subsequently include:

   - An affidavit by the registered owner of the property confirming that the original registration copies issued by my office have been lost or damaged or destroyed, and
   - A release authorisation from the Land Surveyor who signed the diagram or general plan or sectional title plan (where those diagrams or general plans or sectional title plans are less than 5 years old at the time of request).

4. Only after receiving the above (and the revenue payment) will new registration copies be issued.

5. Copies of approved documents requested for any reason other than registration will be issued as "For Information Purposes Only".



Nondwe Monyake
Surveyor-General: KwaZulu-Natal
04 May 2016