rural development
& land reform
Department:
Rural Development and Land Reform
REPUBLIC OF SOUTH AFRICA

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REGISTRARS CIRCULAR No 19 of 2015
TYPING OF ENDORSEMENTS

1. Purpose

This circular intends to upgrade the quality of endorsements affixed to deeds by making it compulsory for all examiners to type endorsements on their computers.

2. Background

Concern was raised regarding the quality of the rubber endorsements affixed to deeds by examiners in the registry. Endorsements affixed to deeds form part of the written information of that deed and the record of the deeds registry and must be legible at all time.

In the light of the fact that the registry is also in the process of converting to an electronic registration system, it is of utmost importance that the records of the registry are fully legible.

3. Typed Endorsements

It is compulsory for all the examination staff to type the endorsements to be affixed to any document registered in this office. The only exception to this rule are endorsements that have to be affixed on existing endorsements in the title (e.g. endorsements next to registered bonds already endorsed to the title or the code stamp and the fees stamp to be affixed to any deed or document).

Examiners must make sure that they have the standard endorsements available on their computer.

This circular will come into operation with immediate effect.

REGISTRAR OF DEEDS
PRETORIA
Date: 07/07/2015