

OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

CHIEF REGISTRAR'S REPORT

GAUTENG LOCAL DIVISION, JOHANNESBURG

EFFICIENCY ENHANCEMENT COMMITTEE

15 SEPTEMBER 2021

COMPILED BY ROANNE BRAMDAW
CHIEF REGISTRAR
8 SEPTEMBER 2021

1. Enrolment dates

Current dates being allocated and average waiting periods for enrolment dates as at 8 September 2021 are as follows:

ROLL	DATES CURRENTLY ALLOCATED	AVERAGE WAITING PERIOD
Admissions	18 November 2021	2 ½ months
CMC	6 October 2021	5 to 6 weeks
Civil Trial	February 2022 onwards	4 months
Settlements	6 October 2021	5 to 6 weeks
Trial Interlocutory	19 October 2021	6 weeks
Trial Default Judgments	February 2022 onwards	4 months
Opposed Motion	18 October 2021	6 weeks
Unopposed Motion (ordinary)	1-4 November 2021	2 months
Unopposed Motion (Ex Parte, Interdict & Interlocutory Applications ONLY)	1-4 November 2021	6 to 7 weeks
Unopposed Divorce	29 October 2021	7 weeks
Rule 43	5 & 7 October 2021	4 weeks

2. High Court System & Off-site files

The High Court System remains inaccessible. The System, after partial restoration in February 2021, became inaccessible again. Access to old court orders is affected.

The 'Docushare' system, which provides access to scanned off-site files for the years 1995 to 2005 is also currently inaccessible. If a case number is known, the file can be requested from the off-site facility with a waiting period of approximately one week. Direct requests for these files to TSambo@judiciary.org.za

Files of the years 1981 to 1994 are still in the custody of the Department of Justice and Constitutional Development. Direct requests for files of these years to IHare@judiciary.org.za

Note that we have no search functionality to find files based on the parties and can only locate or request files (from the off-site facilities) by case number.

3. Court Online

The much-anticipated Court Online electronic court system (Court Online) is in the final stages before the pilot in Gauteng. User acceptance testing took place during July and early August 2021. During August 2021, the OCJ logged defects and new requirements for enhanced functioning of the system and the developers are currently attending to the issues. Another round of testing will conclude the pre-pilot stage.

Court users must register on Court Online. Registered users will be able to manage all court processes on the Court Online portal, including to initiate (issue) cases, file documents, apply for court dates, receive court orders, apply for leave to appeal, lodge appeal, apply for taxation and upload writs and warrants for issuing. Court users can log enquiries, comments and complaints directly on the Court Online portal. Links to court rolls, the Judiciary website and to CaseLines are available on the Court Online portal.

4. Directive Compliance

The Court still observes large-scale non-compliance with the Revised Consolidated Directive of 18 September 2020, issued on 11 June 2021 (the Directive). On request of the Johannesburg Attorneys Association and as resolved in the Stakeholder Liaison Meeting, checklists for Unopposed Motion, Opposed Motion, Civil Trial (including related rolls) and Trial Interlocutory has been created to assist attorneys to comply with the Directive. The checklists and a Directive Index has been submitted to the Office of Judge President Mlambo for approval prior to circulation.

5. Contact details

A list of contact details for the Office of the Registrar and Court Management appear here below. It is imperative to follow the communication protocols contained in the Directives. Escalation email addresses are contained in paragraph 241 of the Directive.

Note: The escalation email address for motion-related issues is monitored daily and the turnaround time for response is currently one court day. Motion issues must not be sent to other email addresses and the Chief Registrar must not be copied (refer paragraph 235 of the Directive).

Note: Office profiles on CaseLines are not monitored as email inboxes and no emails should be sent to office profiles unless it is specified in the Directives as an email address.

Note: Issuing is done only in person. No initiating documents must be sent to an email address and cases must only be created on CaseLines once a case number is issued.

SECTION/OFFICE & Office profile on CaseLines/ office email address	**Registrar**	**Escalation Email**	**Office telephone numbers**
ISSUING JHBissuing@judiciary.org.za	Imaan Hare	I Hare@ judiciary.org.za	011 335 0357
CIVIL TRIALS (Incl. Trial Default Judgments & Settlements) JHBciviltrials@judiciary.org.za	Tridah Khumalo	TKhumalo@ judiciary.org.za	010 494 8397 010 494 8394
CASE MANAGEMENT JHBpretrial@judiciary.org.za	Tridah Khumalo	TKhumalo@ judiciary.org.za	010 494 8397 010 494 8388
CIVIL APPEALS JHBappeals@judiciary.org.za	Hans Coetzee	JoCoetzee@ judiciary.org.za	011 335 0160 / 010 494 8401 011 335 0319
OPPOSED MOTIONS JHBOenrolment@judiciary.org.za	Mlungisi Mthembu	JHBmotionenquiries@ judiciary.org.za	010 494 8414 010 494 8376
UNOPPOSED MOTIONS (Incl. Divorces, Evictions & Ex Parte applications) JHBUprovisional@judiciary.org.za JHBUenrolment@judiciary.org.za	Mlungisi Mthembu	JHBmotionenquiries@ judiciary.org.za	010 494 8414 011 335 0491 010 494 8578
ADMISSIONS & TRIAL INTERLOCUTORY JHBadmissions@judiciary.org.za JHBtrialinterlocutory@judiciary.org.za	Lerato Luthuli	LLuthuli@ judiciary.org.za	011 335 0152 011 335 0358 / 010 494 8506
CRIMINAL FULL COURT APPEALS JHBappeals@judiciary.org.za	Debbie van Eeden	DVanEeden@ Judiciary.org.za	010 494 8404
CRIMINAL APPEALS (LOWER COURT APPEALS) JHBappeals@judiciary.org.za	Nelly Jibhana (Clerk: Lenah Mokhatsane)	NNdengane@ judiciary.org.za LMokhatsane@ judiciary.org.za	(Clerk) 011 335 0316
BAIL APPEALS NNdengane@judiciary.org.za	Nelly Jibhana	NNdengane@ judiciary.org.za	011 335 0316
ARCHIVES JHBfiles@judiciary.org.za	Lerato Luthuli	LLuthuli@ judiciary.org.za	011 335 0300
WRITS	Imaan Hare	IHare@ judiciary.org.za	010 494 8575
CASELINES JHBcaselines@judiciary.org.za	(Clerk: Lebo Moroe)	I Hare@ judiciary.org.za	(Clerk) 010 494 8414
TAXATION JHBOtaxation@judiciary.org.za JHBtaxation@judiciary.org.za	Head of section Hans Coetzee Taxing Masters Trudy Zeelie Victor Maqala Kavita Ellaree Nelly Jibhana Sibusiso Mapossa	JoCoetzee@ judiciary.org.za Clerk: Copy in all correspondence to Head of Section BNxumalo@ judiciary.org.za	011 335 0160 / 010 494 8401 010 494 8000

R.31(5) DEFAULT JUDGMENT JHBdefaults@judiciary.org.za	Thabiso Maponya Julius Makofane	T Maponya@ judiciary.org.za	010 494 8579
TRANSCRIPTS	Debbie van Eeden Clerk: Rika Ferreira	DvanEeden@ judiciary.org.za Clerk: Copy in all correspondence to Registrar RFerreira@ judiciary.org.za	010 494 8404 Clerk: 011 335 0313
Security for Costs & Edictal Citations	Hans Coetzee	JoCoetzee@ judiciary.org.za	011 335 0160 / 010 494 8401
Signing of orders	Thobeka Homoyi	THomoyi@ judiciary.org.za	011 335 0282
Rule 40 appointments	Lerato Luthuli	LLuthuli@ judiciary.org.za	011 335 0300

Please refrain from contacting court staff members on their cell phone numbers

Management Section	Name of manager / assistant	Email	Contact number
Chief Registrar	Roanne Bramdaw	RBramdaw@ judiciary.org.za	011 335 0145 / 083 406 6687
Chief Registrar's Assistant	Manku Khoali	Copy in all correspondence to Chief Registrar MKhoali@ judiciary.org.za	011 335 0355 / 010 494 8403
Office Manager (**Supervisor of Judges' Secretaries**)	Shertina Letlaka	RLetlaka@ Judiciary.org.za	011 335 0157 / 011 335 0479 / 081 306 0307
Court Manager	Zoleka Sondlo	ZSondlo@ Judiciary.org.za	011 335 0150 / 083 292 4620 / 010 494 8401
Court Manager's Assistant	Juliet Harmse	Copy in all correspondence to Court Manager JHarmse@ judiciary.org.za	011 335 0146 / 011 335 0151 / 010 494 7159
Leave to Appeal in matters where an Acting Judge Presided		jp.gauteng@judiciary.org.za and JHBappeals@judiciary.org.za	
Reporting on or enquiring about reserved judgments (only send case no, parties, judge, date reserved & contact details of legal representatives)		jp.gauteng@judiciary.org.za	