Companies and Intellectual Property Commission
a member of the dtic group

NOTICE 51 TO CUSTOMERS

UPLOADING ON NEW-ESERVICES FOR ON-LINE CO-OPERATIVE REGISTRATION

APPLICABLE TO ALL TYPES OF PRIMARY CONSTITUTIONS

Dear Customer

All new applications of co-operatives lodged directly or by the third party on behalf of the co-operatives, must over and above existing requirements, take note of the following requirements regarding the constitution of a co-operative:

Note: Exception only applies to financial services co-operative where permission must be obtained from CBDA (Co-operative Bank Development Agency). The entire financial service constitution must be uploaded.

MODEL CONSTITUTION	ADDITIONAL REQUIREMENT
• Non-specific Model Constitution • Agricultural Model Constitution • Social Model Constitution • Worker Model Constitution • Housing Model Constitution	**Effective from the date of New Eservices online functionality.** Co-operative members are required to upload only the signed pages of the Co-op1; Constitution and certified id copies (certification date to be within 3 months, smart id to be copied both side in the same page). **NB:** Co-operatives must keep original constitution with their records for reference and safekeeping. CIPC will not be returning copies of the constitution after the registration process, other than the one dispatched to your email for signing.

Sincerely

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Advocate R Voller

Commissioner: CIPC

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