

BRIEFING SESSION PRESENTATION

CASELINES

Judge President Dunstan Mlambo

27 September 201

INTRO AND PRESENTATION OVERVIEW

- OCJ STAKEHOLDER CHALLENGES
- CASELINES – AIM
- BUSINESS CASE FOR CHANGE
- CASELINES PROCESS FLOW
- IMPLEMENTATION OF CASELINES
- IMPLEMENTATION OF OTHER ENHANCEMENTS
- COMPONENTS OF SUCCESSFUL IMPLEMENTATION
- MINDSET CHANGE

OCJ STAKEHOLDER CHALLENGES

- **Manual processes – Courts in SA still use very dated case initiation processes (hard copy no matter how big the matter)**
- **Long queues daily in Registrar offices**
- **Crowded Court public spaces by lawyers and members of the public**
- **Accumulation of masses of paper – Court files; Arch Lever files in congested archiving rooms**
- **Alarming scale in misfiled/lost/stolen files**
- **Chaotic file retrieval and accessibility**
- **Fraudulent court orders**

Caselines - Introduction and Context

AIM

The main aim of CASELINES is to enable the efficiency and effectiveness of court administration by adding value through pleading and records management within the High Courts across South Africa.

We intend on contributing to this by:

- **Implementing a secure user friendly online system to easily manage pleadings and records within the High Courts for effective treatment and processing of court cases**
- **Adding value by enabling all key roles within the Court process for seamless proceedings and high quality court user services**
- **Ensure efficient delivery of document archiving and records management**



Business Case for Change

OCJ CASE FOR CHANGE

- Manual Time-Consuming Preparation of Court Documentation by Legal Representatives
- Manual Presentation and Processing of Evidence within Court
- No Traceable Audit Trail of Changes to Court Files
- Limited Space for Storage and Archiving of Court Documentation
- Limited Communication within Court

OCJ TARGET OUTCOMES

- INCREASE PRODUCTIVITY TO FREE STAFF TIME FOR LAW FIRMS
- SCALABLE PAPERLESS PROCESSES
- TRACK CHANGES MADE TO ALL COURT FILES WITH VERSION CONTROL
- HIGH SECURITY STORAGE OF DOCUMENTATION ONLINE
- SECURELY COLLABORATE ON CASES

Integration of the CaseLines Solution into OCJ

What is CaseLines?

CaseLines is an advanced cloud-based solution that offers digitalization of court processes. Courts across SA deal with cases handled in a variety of magnitudes, from small to large. These cases deal with an immense volume of paper handled within each court hearing. CaseLines aims to seamlessly manage pleadings, records and evidence for optimized proceedings.

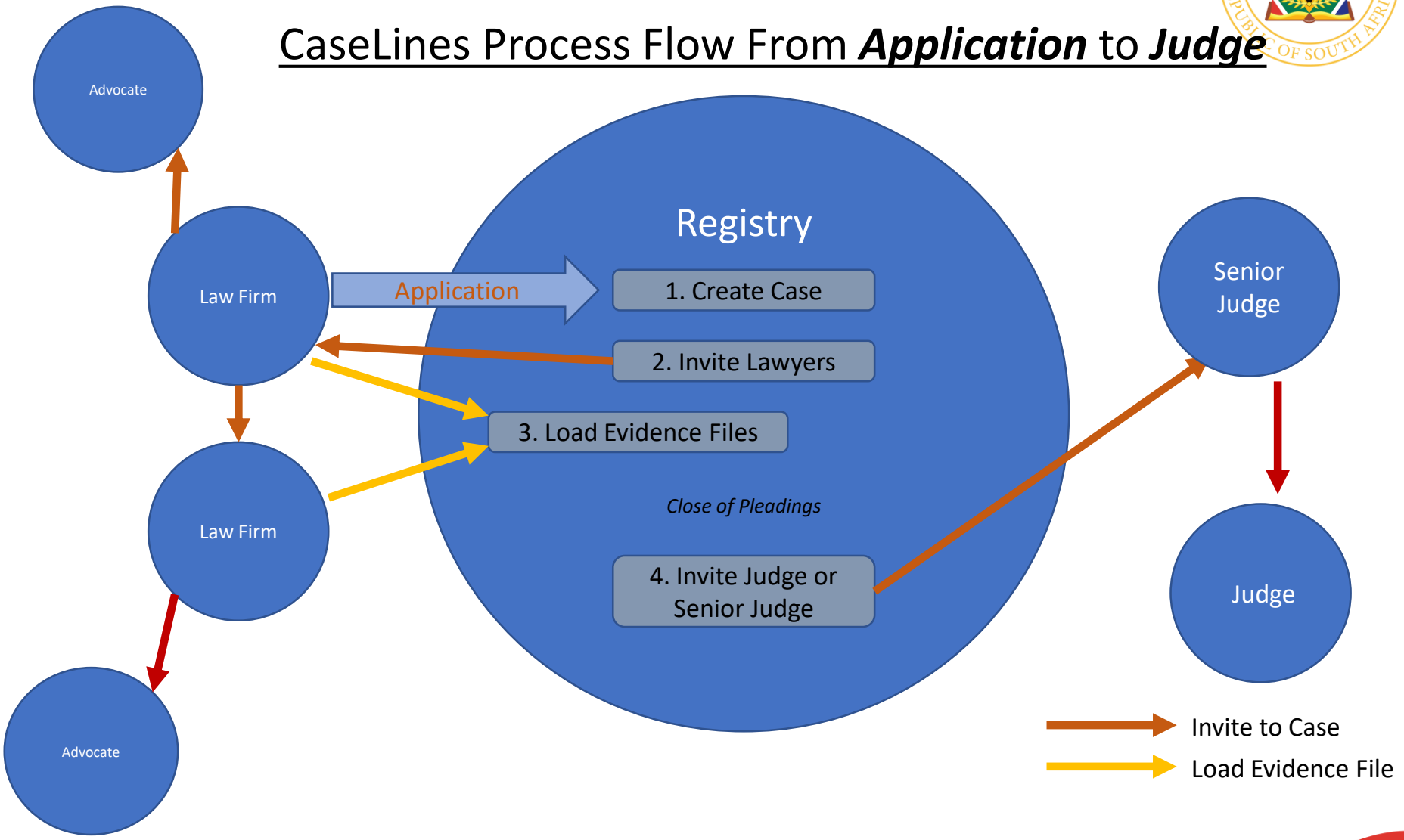
CaseLines aims to optimise court proceedings by:

Allowing enormous bulk storage of evidence bundles	Build specifically for the legal environment	Handling cases of all magnitudes	Simple user friendly interface
Fully traceable audit trail – effortless version control	Convenient cloud-based collaboration	High level of security based on proven technology	Lowering the risk of corrupted evidence

CaseLines proven track record in Global markets:

Currently over 30 000 users across the legal space	1 500+ judges use this system globally	Works in multiple courts with thousands of users	More than 300 000 cases have been conducted digitally using CaseLines

CaseLines Process Flow From ***Application*** to ***Judge***



IMPLEMENATION OF CASELINES

- Part Implementation of CASELINES
- IT Infrastructure context dictates –
  - Commence with Trial Ready matters – E Filing part in abeyance
  - Pilot Project in Gauteng – Opposed Motions and Unopposed Motions – and one Full Court Appeal
- Pilot Results – Exposed some gaps but Judges and those Lawyers whose case were selected are very positive
- 4th Term – Expanded rollout of CASELINES in Gauteng Province
  - Applications e.g. Opposed Motions; Special Motions; 3rd Court Motions
  - New and Pending Trials matters will continue as usual until E Filing Component is ready
  - However Parties may apply for such matters to be run on CASELINES
- Commencing with Project Implementation in other Divisions from Term 4
- Key to success of CASELINES Implementation – Lawyer readiness and aptitude as well as availability of resources – wifi and hardware – scanning and uploading

KEY SUCCESS FACTORS

- **Legal professional cooperation and adoption of the system – appetite for change**
- **Registration on the system – as individuals not practices/ law firms**
- **Uploading/scanning of pleadings and other documents on the system by lawyers**
- **Invitation of Advocates in matters they are handling by attorneys**
- **Presentation in court of cases on the system**
- **Directive 3 of 2019 for implementation of Caselines**

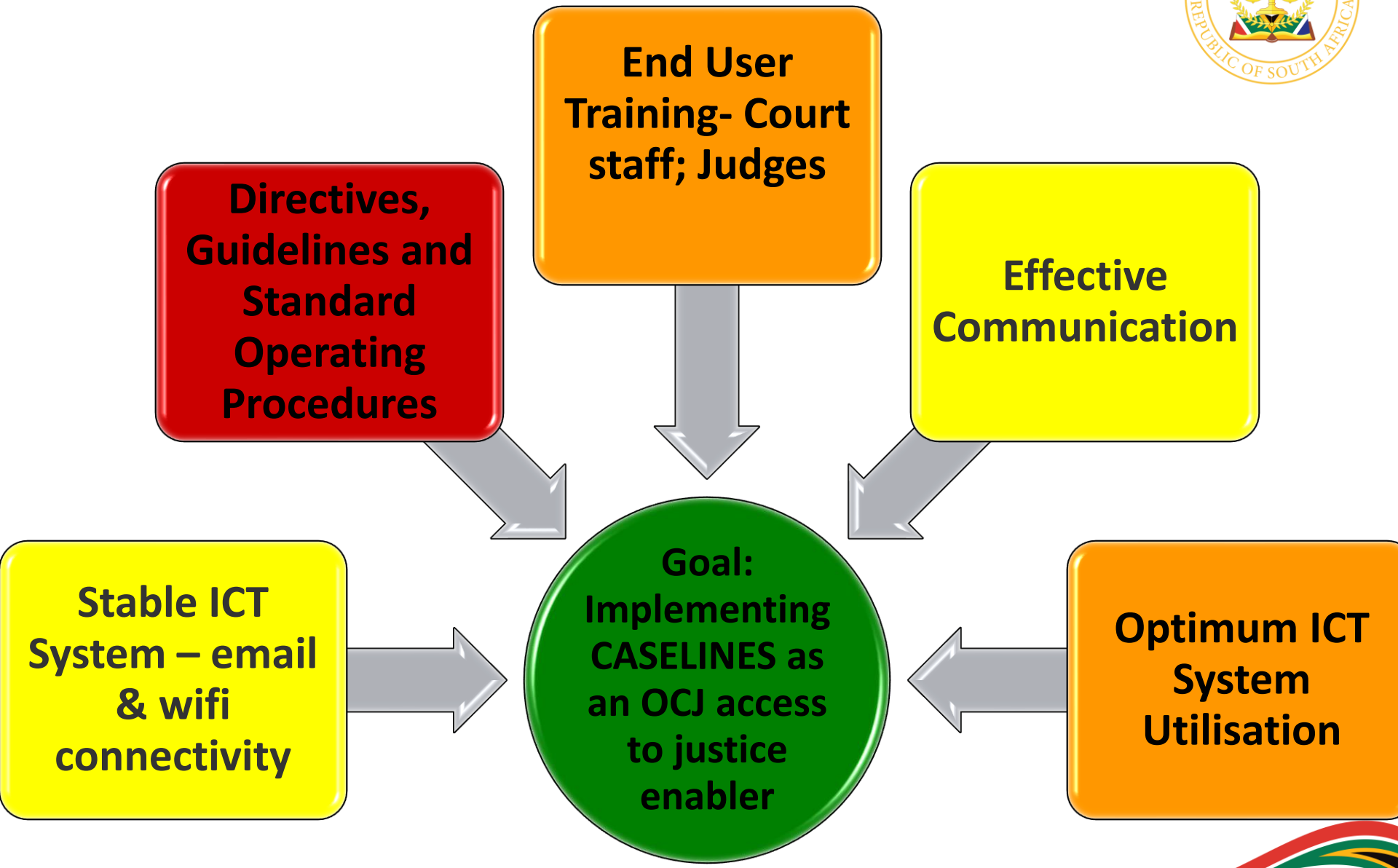
BENEFITS OF USING CASELINES

- **Dispense with pagination and indexing – system built - in indexing and pagination capability**
- **Dispense with preparation of Bundles – all pleadings online and anyone registered and invited has access to the pleadings**
- **Eliminate trips by CAs and messengers to the Court precinct**
- **Loss of and misplaced files – a thing of the past**
- **Caselines will ensure cost savings by clients and lawyers**

IMPLEMENATION OF OTHER ENHANCEMENTS

- **Court Order emailing project – views from Legal Fraternity**
- **Uploading/Emailing of Heads of Argument and Practice Notes**
- **Procurement of Industrial Scanners for back scanning of historical records and files to be available as soft copies – to reduce dependency on physical space**

Components of successful implementation



MINDSET! MINDSET! MINDSET!

- **Lead by example!**
  - Walk the talk
  - Take your laptops to court
  - Take notes on your laptop
  - Use electronic diaries
  - Participate in online forums
  - Do your own online research

- **Lead the court technology revolution!**
  - Encourage others to embrace technology
  - Talk the digital revolution
  - Be a tech-savvy Litigant, Lawyer, Judge

To register on Caselines

Caselines Website – https://sajustice.caselines.com

Embrace change

