DIRECTIVE FOR DEFAULT JUDGMENTS TRIAL COURT PROCEEDINGS BEFORE THE HONOURABLE ACTING JUDGE KAIRINOS FOR

3 OCTOBER 2023 TO 6 OCTOBER 2023

1. All matters will be heard in open Court at 10.00AM. Introductions shall take place in Chamber 810 at 9:45AM. The court in which the matter will be heard will be reflected on the day roll circulated on a daily basis.

2. Legal representatives should ensure that all relevant documents are uploaded to Caselines. If all documents are not filed, the matter will be removed from the roll.

3. Counsel for each matter is required to furnish the court with one hard copy of the draft order. Draft Orders must correctly depict the Judge's details (KAIRINOS AJ), the date on which the matter was heard, in which court room and the name and contact details of the Counsel (if any) and instructing attorney, at the end of the draft order.

4. Matters that have become settled: A separate profile called Settlement bundle must be created containing the following:

4.1 Offer and acceptance;

4.2 Confirmation letter in respect of draft order 4.3 Draft Order

5. In the event of a removal or postponement, the Judge's Registrar must be informed timeously, in order to inform the Judge not to read the papers.

6. Heads of Argument must be uploaded under a separate section named "Heads of Argument" by 16:00 on Friday 29 September 2023.

7. Matters may be called in order of seniority (including matters that stood down) after postponements, settlements and removals (which shall also be mentioned in order of seniority).

8. Any removals or any relevant queries may be communicated to Ms Nokuthula Mncwango via email at NMncwango@judiciary.org.za.

9. Please ensure that there is compliance with all relevant Practice Directives. Legal representatives are reminded of their duty to make full disclosure to the Court of all relevant factors, including any non-compliance with legislative prescripts and/or Rules or Practice Directives.